



# LEHIGH EMERGENCY SERVICES TRAINING ACADEMY



## MGT-312 Senior Officials Workshop for All-Hazards Preparedness

This workshop provides an interactive forum to understand the roles and responsibilities of senior leadership as related to all-hazard disaster preparedness, to share proven strategies and best practices, and to enhance coordination among whole of community partners. The class will provide a basic understanding of planning, operational coordination and public information and warning through lecture and group discussions. The participant will have the opportunity to work through a customized tabletop exercise focused on the strategic objectives faced by senior leaders. The final outcome of the class is the development of an action plan to improve the preparedness posture of the community/organization.

**Chief Authorization: NOT Required**

Submit via [www.lestafire.org](http://www.lestafire.org)

**Required Textbook(s):** Handouts will be provided

**Required Equipment:** Computer with audio/video capability and internet access

**Cost:** Free to all responders

**DOH Con-ed Credits:** 8 CPC

*This course has been approved by the PA Dept of Health for 8 hours of continuing education credits for all ALS/BLS Providers.*



### Location

**Lehigh Carbon Community College – CSC  
201**

### Address

**4525 Education Park Dr  
Schnecksville PA 18078**

### Course Dates & Times

**December 3<sup>rd</sup> 2024**

### Course Registration Deadline

**12/2/2024**

### Prerequisites

**N/A**

## Registration Information

Registration is **required** through the **PA Train website**. Register for this course by visiting the following link

Please **[CLICK HERE]** to register, or visit

<https://my.teex.org/TeexPortal/Default.aspx?MO=mCourseCatalog&D=FP&C=MGT312&S=647>

**FEMA S.I.D. REQUIRED.** Register for your FEMA Student Identification Number by visiting <https://cdp.dhs.gov/femasid>

**For more information regarding this course, please contact the following:**

Course Contact Person

**Joseph Light**

Course Contact Phone #

**(610) 762-4603**

Course Contact Email Address

**josephlight@lehighcounty.org**

# SENIOR OFFICIALS WORKSHOP FOR ALL-HAZARDS PREPAREDNESS

MGT-312

DHS/FEMA-funded course



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### Topics

- A tabletop exercise tailored for the jurisdiction(s) as the catalyst to generate discussion of policy and emergency operations center activities required to support the incident commander's and state/federal government requirements related to an all-hazard, catastrophic incident
- Roles and responsibilities and preparedness challenges
- Domestic preparedness resources and how to leverage them for your community
- Homeland Security Strategic Planning as it relates to risk and needs assessment and the Emergency Operations Plan (EOP) for your jurisdiction
- Executive-level incident response and recovery considerations, including medical/public health, situational appraisal, incident management (ICS), mutual aid agreements, media relations, recovery and restoration processes, federal assistance, and business/economic recovery

### Prerequisites

#### FEMA / SID Number

A FEMA SID is required to register for and participate in any training provided by FEMA. The FEMA SID will serve as your unique identifier and be used to maintain the record of FEMA trainings you attended.

Register for a FEMA SID at: [cdp.dhs.gov/femasid](http://cdp.dhs.gov/femasid)

### Course Length

1 Day (6 hours)

### Venue

Jurisdiction

### Class Size

30 Participants

### CE Credits

IACET - 0.6 CEUs

### Participants

The course is designed for senior elected, appointed, and whole of community leaders, including but not limited to:

- Elected officials (city, county, state, and tribal)
- City and county managers
- Emergency management directors/coordinators
- Directors of local response agencies
- Chiefs/department heads
- Local business partners
- Public Information Officers
- Hospital Administration
- Airport and port facility managers
- School and university administrators and security
- Public and private sector executives (e.g., Communications, Transportation, Utilities)
- Non-governmental Organizations (NGOs) (e.g., Red Cross, Salvation Army, etc.)
- Department of Defense (DoD) installation commanders and representatives
- Stadium and sports facility managers and directors of security
- Resident federal agency representatives (e.g., FBI, ATF, Secret service, FEMA, TSA)

For more information, contact:

#### TEXAS A&M ENGINEERING EXTENSION SERVICE

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